

## Form for Declaration of Conflict of Interest

### Part A – Declaration of Interest

To: Secretary / Chairman of City Owners Committee; and

Discovery Bay Services Management Limited

#### Declaration of Interest

I understand that if I or any of my family members or personal acquaintances have any direct or indirect interest in, or agreement, arrangement or relationship of any kind with, any person, firm or company which has business dealings with the City Owners' Committee or Discovery Bay Services Management Limited, or their representatives or agents, I shall be obliged to make a declaration of interest to the City Owners' Committee or Discovery Bay Services Management Limited.

I would like to declare the following existing/potential\* conflict of interest :-

- (a) Persons/firms/companies with whom/in which I/ any family member/any personal acquaintance have any direct or indirect interest or any agreement, arrangement or relationship of any kind :

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- (b) Brief description of such interest or agreement, arrangement or relationship

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If, at any time, the facts or circumstances of any such conflict of interest change or any such conflict arises or might arise, I shall notify you in writing forthwith and provide full details thereof.

I declare that the information provided above about me, and all documents supplied to you in connection therewith, is true, complete and accurate in all respects. I am aware that you will rely on such information and documents. I also understand that any deliberate omission / misrepresentation of information with a view to obtaining pecuniary advantage is a criminal offence and may lead to prosecution.

Position and Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Part B – Record of Resolution of the Owners’ Committee

Record of Resolution of the City Owners’ Committee

With respect to the above declaration, the Owners’ Committee passed the following resolution:

- ☐ \_\_\_\_\_ (*name of the person making the declaration*) should refrain from performing or getting involved in performing the work/duty, as described in Part A, which may give rise to a conflict.
- ☐ \_\_\_\_\_ (*name of the person making the declaration*) may continue to handle the work/duty as described in Part A, provided that there is no change in the information declared above.
- ☐ Others (please specify) \_\_\_\_\_

Secretary: \_\_\_\_\_

Chairman: \_\_\_\_\_

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_